



Fiscal Year 2006
End of the Year Milestones Report
September 21, 2006

Objective	Statement	FY 2006	Champion	
STRATEGIC GOAL 1: Emergency Management - Provide timely and relevant information to support emergency preparedness and response coordination. One of the South Florida Federal Executive Board's roles and responsibilities is to serve as a catalyst to keep emergency preparedness at the forefront of agency planning.				
1.1	Assess agencies' need for additional coop development and oversight training	Target	Survey completed by July 19, 2006	Joseph Canoles, FEMA Region IV
		Results	<i>Not Completed</i>	
1.2	Provide opportunities for federal agencies to interact with emergency preparedness partners in the local and state communities.	Target	Conduct first meeting by 6/30/06	Frank Maldonado, FEB Vice Chairman & Emergency Management Chair Jaqui Arroyo, FEB Executive Director
		Results	<i>Ongoing</i> - June 15 th Full Board meeting included representatives from local emergency management offices. State representatives on Pandemic Working Group.	
1.3	Implement a 24/7 emergency alert and notification system to contact South Florida executives in the event of an emergency.	Target	System on-line by July 31, 2006.	Jaqui Arroyo, FEB Executive Director
		Results	<i>Not Completed</i>	
1.4	Develop an interagency all-hazards or homeland security emergency plan for the board.	Target	Draft plan developed by July 30, 2006	Frank Maldonado, FEB Vice Chairman & Emergency Management Chair Jaqui Arroyo, FEB Executive Director
		Results	<i>Not Completed</i>	
1.5	Develop and maintain a current list of the emergency managers and coop managers in the South Florida federal community and keep them up-to-date on issues related to emergency preparedness.	Target	List developed by March 30, 2006 And continuous maintenance.	Frank Maldonado, FEB Vice Chairman & Emergency Management Chair Jaqui Arroyo, FEB Executive Director Joseph Canoles, FEMA Region IV
		Results	<i>Completed – list developed.</i>	

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STRATEGIC GOAL 2: Training - The role of the FEB is to oversee the development and implementation of a Broad-Scope Training Plan for Federal Employees in South Florida.				
2.1	Develop an interagency training committee to address the training needs of our community.	Target	Develop a committee by January 2006.	Maurice Tricarico, Training Committee Chair
		Results	<i>Completed</i>	
2.2	Conduct a needs assessment to determine types of training to offer.	Target	Assessment completed by February 2006.	Maurice Tricarico, Training Committee Chair
		Results	<i>Completed</i>	
2.3	Develop a format to publicize training on the FEB website as well as an on-line payment option.	Target	Develop website format by February 2006.	Maurice Tricarico, Training Committee Chair
		Results	<i>Completed</i>	
2.4	Identify companies that can provide quality training at low cost to the federal community and roll out workshops, seminars, and training throughout the year.	Target	TBD	Maurice Tricarico, Training Committee Chair Howie Friedman, FEB Treasurer; John Johnson, USDA Graduate School
		Results	<i>Not Completed</i>	
2.5	Develop and begin to provide information seminars to federal executives, such as wealth management seminars, leadership symposiums, executive women's forums, etc.	Target	Begin first seminar by July 2006.	Jaqui Arroyo, FEB Executive Director
		Results	<i>Partially Completed</i> - Rolled out wealth management seminars on March 8, 2006.	
2.6	Develop a one-stop shop for web-based training on a variety of subjects.	Target	Incorporate web-based training by September 30, 2006.	Maurice Tricarico, Training Committee Chair Howie Friedman, FEB Treasurer; John Johnson, USDA Graduate School
		Results	<i>Ongoing</i> – Added links from GSA and FEMA to FEB website.	
2.7	Assess the issues that hindered the training committee and outline those efforts required to provide training to the federal community.	Target	Evaluate efforts to establish federal training program by September 29, 2006.	Maurice Tricarico, Training Committee Chair Howie Friedman, FEB Treasurer; John Johnson, USDA Graduate School
		Results	<i>Not Completed</i>	

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STRATEGIC GOAL 3: Continue working on administrative and quality of life initiatives - FEBs are significant contributors to the advancement of key policy initiatives of the Administration throughout the field where approximately 80-90 percent of Federal employees work. OPM recognizes that each FEB community has its own interests and needs, thus it allows us to develop programs of significance to our community.				
3.1	Telework – provide information and guidance on telework procedures.	Target	Post OPM’s recent telework guidance on the FEB website by September 2006.	Bob Walker, Policy Committee Member Alternate
		Results	Completed – guidance posted	
3.2	Combined Federal Campaign – ...develop a structured approach to gain loaned executives for each campaign. ...Involve union employees early in the campaign. ...develop a Federal employee assistance fund that will enable us to help federal employees in times of emergencies.	Target	Loaned executive plan by February 2006. Involve union employees by August 1, 2006. Develop fund by September 1, 2006	Ron Demes, U.S. Naval Air Station Key West Dottie Johnson, FEB Chairwoman
		Results	Completed Completed Not-Completed: Deferred to FY07	
3.3	Cost of living issues – examine salary, compensation, and housing issues in our community and determine avenues where the FEB can assist—i.e., secure discounts, work with local communities involved with affordable housing issues, and examine available recruitment and retention options for employees.	Target	Establish a committee to examine the Cost of living in South Florida, starting with Key West	Ron Demes, U.S. Naval Air Station Key West Maurice Tricarico, U.S. Southern Command Jaqui Arroyo, Federal Executive Board
		Results	Completed - Committee will meet on October 16, 2006 to discuss cost of living issues in Key West and to review 2-3 potential options- housing allowance, special salary allowance, and locality pay. Advertised GPO Express Program that provides convenient printing at deep discounts.	
3.4	Resource Sharing Guide – develop a publication for FEB members that outlines member information and identifies resources agencies are willing to share with other federal agencies. Such resources could include conference rooms, military airfields, equipment, and/or staff with specialized skills (i.e., translators, engineers, IT).	Target	U.S. Naval Air Station Key West will develop and finalize the first guide by July 30, 2006. FEB will use NAS’ guide as a template to complete a guide for the West Palm Beach area by December 15, 2006.	Ron Demes, U.S. Naval Air Station Key West Dottie Johnson, FEB Chairwoman
		Results	Completed – will distribute final product to members. West Palm Beach is due in December.	

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3.5	Employee recognition – secure hosts for federal employee of the year awards program and plan the 2006 awards program.	Target	Plan and implement awards luncheon scheduled for May 12, 2006.	Maurice Tricarico, U.S. Southern Command Richard Benjamin, U.S. Southern Command
		Results	Completed	
3.6	Communication/Marketing Plan – reengage the public affairs council to help market the positive face of the federal community, projects could include updating the socio-economic study conducted in 2002 and providing media exposure for FEB events, such as the interagency awards program.	Target	Communication plan finalized by September 29, 2006.	Jaqui Arroyo, FEB Executive Director Ron Demes, U.S. Naval Air Station Key West
		Results	First meeting of the Public Affairs council was on January 25, 2006. Non-Complete – communication plan not completed.	

